



Outfox Export

Smart Export Guarantee (SEG) – Application Form

Use this form to apply for the Outfox Export SEG tariff. This form is suitable whether you are new to the Smart Export Guarantee or switching your SEG arrangement from another supplier.

Please complete all sections and email the form to hello@outfox.energy along with the supporting documents listed in Section 6. Applications are typically processed within up to 30 days from receipt of a complete application.

Fields marked with an asterisk (*) are required. Incomplete applications may be returned.

SECTION 1: ELIGIBILITY

This tariff is available to domestic customers only. You do not need to have your electricity or gas supply with Outfox Energy to apply. Please confirm that you meet all of the following requirements.

- ☐ I am applying as a domestic customer (not a business)
- ☐ My generation installation uses one of the following technologies: Solar PV, Onshore Wind, Hydro, Micro-CHP, or Anaerobic Digestion
- ☐ The total installed capacity of my installation is within the scheme limits (up to 5 MW for most technologies, or up to 50 kW for Micro-CHP)
- ☐ My installation has appropriate certification (such as MCS, Flexi-Orb, or an equivalent scheme accredited to recognised standards such as EN 45011 or ISO/IEC 17065)
- ☐ I am not currently receiving Feed-in Tariff (FIT) export payments for this installation
- ☐ My installation is located in Great Britain (England, Scotland, or Wales)

SECTION 2: YOUR DETAILS

Full name *

Email address *

Phone number *

A UK phone number where we can contact you about your application.

Property address *

The address where your generation equipment is installed.

Postcode ***SECTION 3: INSTALLATION DETAILS****Generation technology type * (tick one)**

- ☐ Solar PV
- ☐ Onshore Wind
- ☐ Hydro
- ☐ Micro-CHP
- ☐ Anaerobic Digestion

Total installed capacity (kW) *

This is usually shown on your installation certificate. Maximum: 5,000 kW (5 MW), or 50 kW for Micro-CHP.

Installation date (DD/MM/YYYY) ***Certification type and reference number ***

For example, your MCS certificate number (format: MCS-12345678-A), Flexi-Orb certificate reference, or an equivalent scheme reference accredited to EN 45011 or ISO/IEC 17065. Please also attach a copy of your certificate — see Section 6.

SECTION 4: EXPORT MPAN

An Export MPAN is required before we can set up your SEG account. If you already have an Export MPAN, please enter it below. If you do not have one, leave this blank — Outfox Energy will work with you to ensure an Export MPAN is in place and will guide you to your network operator (DNO) where required. Where an Export MPAN needs to be arranged, this may affect the overall processing timeframe.

Export MPAN

Meter serial number *

Printed on the front of your electricity meter, or on a recent bill.

SECTION 5: BANK DETAILS FOR SEG PAYMENTS

We will pay your SEG export payments each calendar quarter by bank transfer to the account below. Payment billing dates are 1 July, 1 October, 1 January, and 1 April.

Account holder name ***Sort code ***

Six digits, for example 12-34-56.

Account number *

Eight digits.

SECTION 6: SUPPORTING DOCUMENTS

Please attach all of the following documents when you email this form to hello@outfox.energy. We accept PDF, JPEG, and PNG files. Use the checkboxes below to keep track of what you have gathered before submitting.

☐ **Installation certificate (e.g. MCS certificate, Flexi-Orb certificate, or equivalent)**

This is the certificate your installer gave you when your system was commissioned. It confirms that the installation meets the required standards. If you cannot find it, contact your installer to request a copy.

☐ **DNO approval letter, or your completed G98 or G99 form**

When your installer connected your system to the electricity grid, they were required to notify your local Distribution Network Operator (DNO). The G98 form is used for smaller installations (most domestic systems) and the G99 for larger ones. Your installer should have given you a copy. If you do not have one, ask your installer.

☐ **Proof of ownership of the generation equipment**

This is evidence that you own the equipment. It could be the purchase invoice from your installer, a lease or finance agreement, or a signed letter confirming ownership. If the system came with your property, a solicitor's letter or completion statement mentioning the installation may be acceptable.

☐ **A clear photograph of your electricity meter**

Please take a photo that clearly shows the meter display (with a visible reading) and the serial number printed on the meter.

SECTION 7: CUSTOMER ACKNOWLEDGEMENTS

Please read and tick each statement below to confirm you understand how the Outfox Export tariff works.

- ☐ I understand that this tariff is available to domestic customers only.
- ☐ I understand that my SEG account with Outfox Energy is entirely separate from any import energy supply account I may hold. The two operate independently.
- ☐ I understand that SEG payments are based on actual export meter readings that I submit to Outfox Energy each calendar quarter.
- ☐ It is my responsibility to submit my export meter readings on each billing date. Outfox Energy will not send reminders.
- ☐ I understand that payment billing dates are 1 July, 1 October, 1 January, and 1 April. Readings must be submitted on the billing date. If readings are not received on the billing date, my bill for that quarter will show £0.00 export.
- ☐ I understand that applications are typically processed within up to 30 days from receipt of a complete application. This may be shorter or longer depending on circumstances (for example, if an Export MPAN needs to be arranged or there are bank holidays).

SECTION 8: DECLARATIONS

Please read each statement carefully, tick the box to confirm you agree, and sign at the bottom of this section.

- ☐ I confirm that I am applying as a domestic customer (not a business).
- ☐ I confirm that I am not currently receiving Feed-in Tariff (FIT) export payments for this installation.
- ☐ I have read and accept the Outfox Energy SEG Tariff Terms and Conditions, available at outfox.energy/seg/terms.
- ☐ I consent to Outfox Energy processing my personal data for the purpose of administering my SEG registration, as described in the Outfox Energy Privacy Policy at outfox.energy/our-policies/privacy-policy.
- ☐ I confirm that all information I have provided in this form is true and accurate to the best of my knowledge.
- ☐ I understand that providing false information may result in my application being rejected or my SEG registration being terminated.

Signature: _____

Print name: _____

Date: _____

HOW TO SUBMIT YOUR APPLICATION

Step 1 Complete all sections of this form (Sections 1 to 8).

Step 2 Gather the supporting documents listed in Section 6.

Step 3 Email this completed form and all supporting documents to:

hello@outfox.energy

Step 4 We will review your application and assess your eligibility. Applications are typically processed within up to 30 days from receipt of a complete application, although our aim is to complete this as quickly as possible. You will receive written confirmation once your application has been approved or if it has been unsuccessful.

What happens next?

1. We review your application, documents, and certification.
2. We check that you are not receiving FIT export payments for this installation.
3. If you do not already have an Export MPAN, we will work with you to ensure one is in place and guide you to your network operator (DNO) where required. This may affect the overall processing timeframe.
4. Your SEG account will not be set up until the Export MPAN is active.
5. Once your registration is confirmed, we will send you written confirmation by email.
6. You start earning. We pay you each calendar quarter for the electricity you export to the grid.

Useful links

SEG Tariff Terms and Conditions: outfox.energy/seg-terms-and-conditions

Our Complaints Handling Policy: outfox.energy/our-policies/our-complaints-handling-policy

Our Privacy Policy: outfox.energy/our-policies/privacy-policy

Contact us: help.outfox.energy/hc/en-gb/requests/new

More about the Smart Export Guarantee: ofgem.gov.uk/environmental-and-social-schemes/smart-export-guarantee-seg

Moving home or change of ownership

If you move home or the generation installation changes ownership, please contact us as soon as possible at hello@outfox.energy.

If the new occupant would like to register for SEG, they will need to submit a new application.